

***CORPORATION OF THE ANGLICAN  
PARISH OF LANCASTER***

***CHURCH OF THE GOOD  
SHEPHERD***



***2025 ANNUAL REPORT***

***ANNUAL MEETING MARCH 8, 2026***

# ***Church of the Good Shepherd Annual Report 2025***

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(Additional reports may be handed out during the Annual Meeting)



# *The Church of the Good Shepherd*

*Anglican Parish of Lancaster*

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February 2026

## **Rector's Letter**

### A New Season: Foundations of Shared Ministry and Deepening Connections

With gratitude, I reflect on the initial months of shared ministry between the Parish of Lancaster and the Parish of Kent, which commenced on October 1, 2025. This period, from October to December, was a profoundly blessed time of building foundations, fostering new relationships, and embracing the call to serve God in this vibrant community.

My primary focus during those first three months was to genuinely connect with the heart of the Parish of Lancaster – its people. I was deeply touched by the warm hospitality extended through shared meals, informal visits to the church office, and the simple kindness of parishioners inviting me to spend time with them. This genuine welcome was a true blessing, and I eagerly anticipate these connections continuing and deepening in 2026.

Beyond the parish walls, I began the important work of understanding the broader community. This included initial meetings with community leaders and business owners, and establishing connections with vital local organizations such as the Saint John Seafarers Mission, Carleton Community Centre, and Carleton Kirk Lodge Nursing Home. I also started to connect with other priests in the city and ministers serving West Saint John, recognizing the value of collaborative ministry in this region.

I am particularly excited about the groundwork laid for our new shared youth ministry, "Youth Connection." This initiative, in partnership with Stone Church (Uptown), aims to provide a vibrant Friday night program for students in grades 5-10, with leadership opportunities for older youth. While the bi-weekly hosting at the Church of the Good Shepherd officially commenced in January 2026, the collaborative planning and establishment of this partnership took place in my initial months at the end of 2025. My thinking was, "Why reinvent the wheel?" and I am thankful for the spirit of cooperation that allowed this important ministry to take shape. A shared meal will be a central part of our evenings together and I am thankful to members of Good Shepherd who have stepped up to provide this.

Sunday Worship at the Church of the Good Shepherd has been a joy. I was blessed to serve as celebrant and preacher every second week, and I am profoundly grateful to our dedicated Lay Readers – Brenda, Heather, Paul, and Joyce – for their faithful leadership, and also to the Rev. Keith Joyce for their willingness to cover services when I was in Kent. It was also a joy to collaborate with David Mitchell and the choir, whose musical ministry enriches our worship so beautifully. My sincere thanks also go to the diligent and faithful members of the Altar Guild, and to everyone who contributed to the myriad "little

things" that ensured our Sunday Worship could happen seamlessly each week.

Beyond the regular Sunday rhythm, I was blessed to celebrate on Christmas Day. I felt the service was well attended and wish to thank everyone who came. Celebrating Christmas on the actual day will indeed become a part of our worship life as a church in the years to come. I was also thankful for a period of rest and family time after celebrating on the Sunday after Christmas.

Ministry extended beyond our main building to the Carleton Kirk Lodge Nursing Home, where I was privileged to lead one Holy Communion service a month, followed by pastoral visiting.

This initial period included a wonderful celebration of faith as we rejoiced with Kim Graham and Mary Yates on their baptism on Sunday, November 2nd. The warm welcome extended to them by the parish community during the fellowship time afterwards was a beautiful testament to our inclusive spirit.

We also gathered in December to mark a time of both sorrow and celebration. On December 9th, I had the honour of officiating at the funeral service for Patricia Vaughan. Patti was a cherished member of the Church of the Good Shepherd, a woman whose kindness, deep faith, and adventurous spirit touched many lives. I was blessed to journey with her and her family during the final hours of her life, and though my time knowing her was brief, it was clear to me that her death was truly a loss to our parish. We entrusted her to the Lord's care, holding onto the hope of the Resurrection and the promise that because of Jesus, death is not the end.

In preparation for Christmas, I offered an Advent video series titled "Looking at Luke," posted daily to YouTube and to the parish's Facebook page. Each day, a chapter of Luke was read, allowing those who journeyed with me to read and engage an entire gospel account in preparation for the celebration of Jesus' birth. I am thankful to those who participated in this Advent discipline.

To keep both our parishes informed and connected, I also expanded on the "Church Messenger," a simple document outlining schedules and events for both Kent and Lancaster, fostering a greater awareness of our shared life and ministries.

Finally, this ministry we share would not be possible without the dedicated service of so many within the Parish of Lancaster. My heartfelt thanks to our Wardens, Susan and Terry, our Parish Secretary Lori, our Sexton Larry, our Treasurer Jeff, and all the members of Vestry. I am also deeply grateful to all the people who diligently look after the building and those who worked tirelessly in the background to ensure our church thrived.

This initial season was one of immense grace and promise. I am profoundly thankful for the welcome I received and look forward with anticipation to all that God will continue to do in and through the Parish of Lancaster in the coming year.

Yours in Christ,

Rev. Christopher Ketch

# Annual Parish General Meeting for 2025 March 8, 2026

## Proposed Agenda

1. Call to Order, Welcome and Prayer
2. Appointment of Meeting Chair
3. Appointment of Vestry Clerk for the Annual Meeting
4. Adoption of Agenda
  - a. **Motion:** Move the adoption of the agenda as presented (amended).
5. Minutes of the 2024 Annual Meeting held on February 23, 2025 (pages 2-4)
  - a. Business arising from the minutes and motion to adopt the minutes
  - b. **Motion:** Move the adoption of the minutes as presented (amended).
6. Annual Written Reports (pages 5-15)
  - a. Discussion and/or motions arising.
  - b. **Motion:** Move the adoption of the written reports with thanks to the authors and the many people participating in the work and mission of our parish.
7. Financial Reports (pages 17-23)
  - a. Explanation and discussion.
  - b. Reviewers' Comments
  - c. **Motion:** Move that the Financial Reports be adopted as presented with thanks to the Reviewers.
8. 2026 Budget (page 24)
  - a. Explanation and discussion.
  - b. **Motion:** Moved that the budget for 2026 be approved as presented.
9. Election of Vestry
  - a. **Motion:** The Vestry shall be comprised of \_\_\_\_ members for the upcoming year.
  - b. Presentation of candidates.
  - c. Call for further nominations.
  - d. **Vote** and/or **Motion:** Move that the following be acclaimed as vestry members for the upcoming year: list names
10. Synod Delegates and Alternates
  - a. Call for nominations
  - b. **Vote** or **Motion:** Move that \_\_\_\_\_ and \_\_\_\_\_ serve as delegates to Synod and \_\_\_\_\_ and \_\_\_\_\_ will be alternates.
11. Other Business and Concerns

12. Time of Remembrance of Parishioners and Friends Who Died in 2025 (page 4)

Thanks, Prayers and Benediction

13. Motion to Adjourn

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## **Corporation of the Anglican Parish of Lancaster Church of the Good Shepherd**

### **Minutes of AGM – Sunday, February 23, 2025**

The Anglican Parish of Lancaster held its 2025 AGM on February 23rd, 2025 in the Small Hall following the regular Sunday morning service and a bagged lunch. There were 52 people in attendance.

#### **Call to order:**

Susan Jack moved that our Interim Priest-in-charge, Keith Joyce, chair the meeting. Motion seconded by Terry Ricketts. **Motion carried.**

Keith called the meeting to order at 12:10PM and offered a prayer. He then asked for a motion to appoint a vestry clerk for the meeting. Susan Jack moved that Terry Ricketts be appointed vestry clerk for the AGM. Motion seconded by Marilyn Galbraith. **Motion carried.**

#### **Adoption of Agenda:**

It was moved by Lina Toole that we adopt the agenda as presented. Motion seconded by Beverly Janes. **Motion carried.**

#### **Minutes of the 2024 AGM:**

It was moved by Janet Brown that the minutes of the 2024 AGM (February 26, 2024) be approved. Motion seconded by Bill Chilton. **Motion carried.**

#### **Annual Written Reports:**

Ngaire Nelson emphasized the need for new members for the Prayer Tree Ministry identified in her annual report. Keith thanked the authors and the many people participating in the work and mission of the church. Marilyn Galbraith moved the adoption of the reports. Motion seconded by Patti Vaughan. **Motion carried.**

#### **Financial Reports:**

Our treasurer, Jeff Maker, reviewed and explained the financial reports including a review of our Statement of Assets, Income Statement, Restricted Funds Accounts, Cemetery Funds and Investment Accounts. He explained the difference between restricted accounts (offerings/donations earmarked for specific projects) and operating accounts (regular offerings/rent). Jeff also explained that a natural gas billing error by the provider effectively wiped out an accurate history of usage in 2023 and added \$4630 to our costs in 2024 as a repayment for gas used in 2023 but not invoiced. This was negotiated down from an initial charge of \$10,570 from the vendor when they discovered the error. On a positive note, Jeff pointed out that our rental income increased significantly with the 3-day filming of a series for television in September and a new rental contract secured late in the year with Family Ties – a social services agency.

Susan Jack pointed out that our investments are protected as part of the Diocesan Investment Fund (DCIF) and are guaranteed 3.25% interest. However, since 2024 was a favourable investment climate, we received an additional 1.5% bonus interest on our investment funds.

Our reviewers, Ken Lewell and Eugene McKenelley, have completed their review of the 2024 accounting and advise that they are happy with the numbers. They acknowledged and thanked Lori for her work in the day-to-day processing. A written report will be available for any parishioners who want it in a few weeks.

David Mitchell moved that the Financial Reports be adopted as presented. Motion seconded by Deanna Morrison. **Motion carried.**

#### **2025 Budget:**

Jeff reviewed the presented 2025 budget which indicates a loss of \$15,035. He pointed out that while we don't know when we will secure a full-time rector, the budget is based on 6 months with a full-time rector's salary and associated

rectory costs.

Bill Chilton moved that the budget for 2025 be approved as presented. Seconded by Ngaire Nelson. **Motion carried.**

### **Election Wardens, Vestry and Synod Delegates:**

Susan Jack and Terry Ricketts agreed to remain as wardens for a third year but Susan noted that someone needs to be ready to assume that role next year. Brenda Clayton moved that Susan Jack and Terry Ricketts be appointed wardens. Judy Mae Gallant seconded the motion. **Motion Carried.**

Susan Jack moved that vestry be comprised of 8 members for the upcoming year. Motion seconded by Jeff Maker. **Motion carried.**

6 vestry members have agreed to re-offer for the upcoming year. They are: Janet Brown, Shayne Galbraith, Beverly Janes, Jeff Maker, Heather Masson and Barry McQueen. Don Cormier has decided to step down and we thank him for his service.

Susan Jack also nominated **Prabin Yesudhasan** and **Evelyn Mishra**. Prabin and Esther both accepted the nomination.

Keith asked for vestry nominations from the floor three times. There were no further nominations.

Bill Chilton moved that the following be acclaimed as vestry members for the upcoming year:

<b>Janet Brown</b>	<b>Jeff Maker</b>
<b>Heather Masson</b>	<b>Barry McQueen</b>
<b>Shayne Galbraith</b>	<b>Prabin Yesudhasan</b>
<b>Beverly Janes</b>	<b>Evelyn Mishra</b>

Seconded by Marilyn Galbraith. **Motion carried.**

Keith called for nominations for Synod delegates and alternates.

Beverly Janes and Patti Skidmore volunteered to serve as synod delegates. Ann Stone and Patti Vaughan volunteered to serve as alternates.

Lori McGovern moved that Beverly Janes and Patti Skidmore serve as delegates to Synod and Ann Stone and Patti Vaughan serve as alternates. Motion seconded by Myles Leitch. **Motion carried.**

### **Other Business and Concerns:**

Susan Jack explained that we receive offerings by three methods – numbered envelopes (cash and cheques), automatic withdrawals, and e-transfers. We encourage the use of automatic withdrawals as it reduces our costs and provides continuity in offerings. However, envelopes will still be available for anyone who wishes to use them, with a few slight changes. Over time, the cost of numbered envelopes has increased significantly and the minimum order with our current supplier is far beyond what we need as more parishioners switch to automatic withdrawals. We have found an alternative supplier with a smaller minimum order size. It will save about \$500 annually and will begin in January 2026. It will mean a new envelope number for some parishioners and the custom diagram of our church will no longer appear on the envelope.

Susan also gave an update from the PAC. She indicated that after conversations with Shawn Branch and Bishop David, she and Terry believe it is in the best interest of the parish to move forward with a full time priest. Vestry agreed with that assessment, the Bishop has been advised and our online posting for a rector indicates the same. Financial challenges have made it difficult to reach this decision but we are encouraged with recent increases in offerings and rental income and feel strongly that we have a vibrant parish that needs the guidance of a full-time priest. In the meantime, we continue to be very grateful to Keith for his service.

A question about the rectory was raised by Patti Vaughan who asked if residing in the rectory would be a prerequisite for a new full-time priest. Susan and Terry explained that while that would be our preference from a financial perspective since we own a rectory outright, it would not be a barrier for employment as other options are available. We understand that some priests want to build their own personal home equity for security in retirement. A housing allowance in lieu of the rectory could be funded by the sale of the rectory, use of the rectory by another parish or some other creative solution.

### **Time of Remembrance:**

Keith asked for a moment of silence and then read the names of the parishioners and friends of The Church of the Good Shepherd who passed away in 2024 followed by a prayer.

Keith then asked if anyone wanted to give thanks for anything or anyone specifically. Several in attendance offered their thanks for staff, volunteers, programs, groups and outreach.

### **Motion to Adjourn:**

Susan Jack moved to adjourn.

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## **In Loving Memory**

We thank God and seek His mercy for the friends and families of the following parishioners and friends of the Church of the Good Shepherd, who were called home to God's glory this past year:

**Kay Upton**

**Kathleen Janes**

**Lillian Atkins**

**Helen Adams**

**Bea Conley**

**Gordon Morrell**

**Paula Baldwin**

**Patricia Vaughan**

***"Write this: Blessed are the dead who from now on die in the Lord.  
Yes, says the Spirit, they will rest from their labours;  
for their deeds will follow them."***

*--Revelation 14: 13*

## Wardens' Report

Another year in our parish is in the books, one that has seen significant change culminating in the appointment of Father Chris as our incumbent and priest-in-charge. The ability to share him with the Parish of Kent gives us an opportunity to get our finances shored up in preparation for his full-time ministry with us. Your continued support by attending both Holy Communion and Morning Prayer services, making offerings and contributing your time and talents will set us up for a long future in the West Side of Saint John.

We were blessed to have Father Keith Joyce with us for half of the year and Father John Firmston filling in until Fr. Chris' appointment. We are also blessed with having four lay readers who ably lead Morning Prayer services and preach some very impactful messages.

David Mitchell, Lori Maker and Larry Totten continue to support our parish in their respective staff roles, and we thank them for their dedication. We are also grateful for the faithful support of our Sunday School teacher (Laura Janes), Altar Guild, Choir and Greeters who contribute so much to our weekly services.

It has been a pleasure to serve as wardens in our parish for the last three years but it is time for us to step back and let others fill the role. Rest assured, we are not going anywhere. We will be here to support all those who feel called to leadership positions in our parish – just as our very capable vestry and committed congregation have supported us.

If you aren't already, please consider serving in some capacity within our church life. Help prepare and serve food, wash dishes, greet worshipers or join one of our parish groups (Vestry, Altar Guild, Choir, LIFT, Bible Study, Outreach etc.). There are lots of opportunities and spreading the workload will help ensure a busy and vibrant church now and in the future.

Respectfully submitted, Susan Jack and Terry Ricketts

## Finance Committee

The Finance Committee oversees the financial and bookkeeping responsibilities of the parish. This includes ensuring that bills are paid, offerings and other revenue are recorded appropriately, financial statements are produced and budgets prepared.

**Our Office:** Thanks again to our Parish Administrator, Lori, for loading contributions and payments into the Power Church Plus software; for handling the deposits to the bank for rents, etc.; and for processing of offerings made via e-transfers. Lori is a key component of managing our finances and her meticulous work is greatly appreciated. Thanks also to our Counters, Terry Ricketts and Janet Brown, who record our weekly offerings and deposit them in the bank. This is also a very important part of the process.

**Our Auditors:** Thanks to Ken Lewell and Eugene McKenelley for agreeing to review our books once again. We are very grateful for their expertise and diligence in the verification of receipts and expenditures as well as their oversight of our processes and suggestions for improvements, where applicable.

**Our Income:** We ended 2025 with revenue above 2024 totals but approx. \$12k below budget. Offerings saw a decrease of \$1,189 (0.8%) from 2024, however rental income saw an increase of \$5,490. Overall, income experienced an increase of \$4,367 (2.6%) from 2024.

For your information, this table provides a breakdown of weekly offerings by amount. The table on the left shows the total number of parishioners who are giving within the category. The table on the right shows how much everyone within that category is giving.

Per Week	# to Gen. Previous		# to Other Previous		Per Week	\$ to Gen. Previous		\$ to Other Previous	
	Operating	Year	Funds	Year		Operating	Year	Funds	Year
\$0-\$10	48	41	48	40	\$0-\$10	4,370	4,090	1,900	1,010
\$11-\$20	17	15	17	15	\$11-\$20	11,450	10,610	1,400	1,285
\$21-\$30	21	26	21	25	\$21-\$30	25,460	32,450	2,245	1,644
\$31-\$40	9	5	9	5	\$31-\$40	14,445	8,660	1,325	425
\$41-\$50	5	7	5	7	\$41-\$50	11,660	16,035	405	375
\$51-\$60	6	6	6	6	\$51-\$60	16,625	16,115	1,115	1,145
\$61-\$70	3	3	3	3	\$61-\$70	9,520	9,615	440	690
\$71-\$80	2	3	2	3	\$71-\$80	7,220	10,540	475	570
\$81-\$100	1	1	1	1	\$81-\$100	3,750	26,500	440	9,030
>\$100	6	4	6	4	>\$100	32,800	3,860	16,040	750
<b>Total</b>	<b>118</b>	<b>111</b>	<b>118</b>	<b>109</b>	<b>Total</b>	<b>137,300</b>	<b>138,475</b>	<b>25,785</b>	<b>16,924</b>

Note:  
totals will  
not match  
statements  
due to  
the open  
offerings.

**Our Expenses:** 2025 saw a few expense lines coming in over budget, most notably, Church Repairs and Natural Gas. We also saw a few expense lines coming in under budget, such as Rectory expenses, Rector’s Salary, and Insurance. When preparing the 2025 budget, we didn’t know what the year would bring with regards to our search for a new rector, so we budgeted for ½ the year at full rector’s salary and ½ the year having the rectory occupied. Instead, of course, we entered into the parish share arrangement with regards to Fr. Chris in Oct. Overall, we ended 2025, with expenses \$2,815 (1.6%) over 2024, and \$26,430 (13.3%) below budget for 2025.

**Our Overall Results:** In the 2025 budget approved at the AGM last year, we projected a loss of \$15K for the year. As noted above, we ended the year with expenses favourable to budget, but with our income unfavourable to budget, resulting in a **net loss significantly better than budget at just -\$841.**

**Our Budget:** Our budget for 2026 will be presented for approval at the Annual Meeting. Budgeted revenues are conservatively estimated slightly below 2025 actuals. Vestry voted for and approved cost of living increases in line with Diocesan guidelines of 2.0%. We budgeted for Rector salary and benefits based on the current arrangement, and Rectory costs were budgeted based on having housesitters continue to covering power costs, but with an amount for repairs as some upgrades will be needed prior to Fr. Chris and his family moving in around mid-2027. Salaries and related costs make up 51% of our budget. All other expenses were estimated based on 2025 actuals. Overall, the budget for 2026 is a net loss of \$20,720.

Last but certainly not least, I would like to again express my sincere appreciation to Susan Jack for all her assistance to me as Treasurer. Her dedication in completing our monthly statements, providing guidance to Lori, plus a variety of other tasks has been a great help to me in my role as Treasurer.

Respectfully submitted on behalf of the Finance Committee,  
Jeff Maker, Treasurer

## Building Committee

The Building Committee of Vestry is responsible to arrange for and supervise maintenance and repairs to the Church buildings, the Rectory, and associated properties. The major project undertaken and completed in 2025 was the replacement of the asphalt shingled roof over the front office area of the Church. This was done by Goodlife Roofing Ltd., at a cost of \$4,830. The work consisted of **Roof replacement (partial roof) front left side, left side of the bell tower and 4 repairs in 2 different areas**

The job was completed on July 24, 2025. It included replacement of blown off shingles in a couple of other areas and seems to have resolved the leak into the rector's office ceiling. The damaged ceiling tile was replaced. While this job was underway it became obvious that the steep Small Hall roof facing toward St. Rose School will have to be done soon. There were many missing and damaged shingles on this section of roof and winter winds have removed many more.

Earlier in May masonry repairs were made to the concrete stairs at the front entrance to the Church by SV Masonry Ltd., at a total cost of \$1725.

### Volunteer & Summer Student Work

#### Exterior Work

After the front entrance concrete stairs were repaired the wall cladding was acid washed and our summer student Anders Grant primed and repainted it white. The entrance light fixtures were repainted black.

All of the wooden siding from the front entrance toward the mall parking lot, and then the whole east side of the Church up to and including the side entrance was washed, scraped, primed, and painted. The white vinyl siding on the front of the Church and from the side entrance and around the around to the rear entrance was also washed.

A lot of wooden window trim and other milled siding components along the east side of the Church were found to be rotted and required replacement. Some of these pieces were purchased from Black River Woodworking and replaced. This work will continue in 2026, including replacement of some of the lower wooden framework on the large stained glass windows at the front of the Church.

A large tree was trimmed and removed on west side of Church near the electrical entrance.

#### Interior Work

1. Painting Various Areas
2. Cleaning
  - a. Large Kitchen
3. Installed/Repaired
  - a. New Flooring Rear Entrance @ foot of stairs
  - b. New 36" floor sweep on rear entrance door
  - c. New handle on front entrance door
  - d. Door Closer adjusted front entrance door
  - e. Doorbell battery installed
  - f. Grit Tape for Accessibility Ramps
  - g. Puppet Theatre
  - h. Stations of The Cross Switched Sides
4. Inspected
  - a. All lighted exit signs; emergency lighting fixtures & fire extinguisher inspected and repaired/updated.
5. Plumbing
  - a. Toilet Flush Lever & valve installed
  - b. Hot Water Tank Inspected – new mixing valve installed
  - c. Faucet cartridges (2) in Large Hall bathrooms replaced

## Heating System

Several unnecessary service calls/repairs for the heating system were undertaken in 2025 due to errors on the part of heating technicians and an inadvertent shutdown of the Chapel zone valve by someone operating Back Stage electrical panel switches for stage lights.

In October of 2024 after the heating system was re-started the boilers needed to be re-set on several occasions. Matrix Mechanical technicians attended and diagnosed the problem for the gas boilers to be a faulty hot water temperature sensor on one boiler (the follower), and an ignitor on the other (the leader). They returned and installed the new parts about a week and a half later.

Unfortunately, the replacement parts were reversed. The new hot water temperature sensor was apparently installed on the lead boiler and hot water resets continued to occur occasionally because of the faulty sensor on the follower boiler. This resulted in misdiagnosis of the continuing reset requirements, and several more visits by technicians until they realized that the faulty sensor was still the problem. Once the sensor was replaced the system has functioned normally since.

## Future Maintenance Work – Contractor

Looking ahead to **2026** the following are the major items projected:

1. Roof Replacement – West Side of SH **Estimated Cost:** \$25,000 + HST
2. Stained Glass Window Refurbishment (Carry-over) **Estimated Cost:** \$10,000-\$20,000
3. Electrical Upgrade Work
  - a. Plugs In Small Hall
  - b. Surge Protection
  - c. Small Hall Ceiling Light Fixture & Large Hall Light Fixture
4. Upper Window Painting - Gym (West Side) **Estimated Cost:** \$2,000
5. Flooring Replacement – Gym **Estimated Cost:** \$5,000

## Future Projects to Keep In Mind

1. Rectory Energy Audit and update in preparation for Fr. Chis and Laura to move in
2. Rectory Facelift
3. Rectory Sewer Pipe lateral
4. Replace Small Hall Lighting
5. Church Sewer Pipe Lateral Renewal
6. Replace Large Hall Windows
7. Replace Lower Asphalt Shingle Roofing – E. S. of Church

There will continue to be many smaller maintenance items and issues that need to be addressed on a day-to-day basis. Finding funds for necessary maintenance projects, large and small, is always a concern. Please pray that the funds needed to finance building repairs and improvements will be there when needed.

Respectfully submitted,  
Building Committee, Church of the Good Shepherd  
Shayne Galbraith & Barry McQueen

## **Outreach Ministry**

The Church of the Good Shepherd made regular monthly contributions to the diocese totaling \$24,063 – our full parish assessment for shared ministry in 2025. Good Shepherd parishioners also donated \$13,344 to support several parish-specific outreach projects. In addition, they provided large amounts of non-financial donations (for Christmas Baskets and Seafarer’s Mission etc.) plus many hours of their time and talents to execute those projects.

The lunch program for Harbour View High School continues to be well supported by parish volunteers. The program also remained well-funded thanks to donations from the congregation. Thanks to all who contribute to this program.

Other ongoing mission projects continue. Parish donations to the West Side Food Bank are forwarded regularly. The Shepherd’s Cupboard continues to help a limited number of families and individuals on an emergency basis who are at risk of running out of basic food items. Our parishioner donations to the “Caring Closet” are forwarded regularly to Hillcrest Baptist where they are much appreciated by the families (especially newcomers) using that service. In February, we sent donated toiletries and other small items to the Seafarer’s Mission that we collected at the church throughout January.

Our special appeal during Lent raised \$4325 (43 goats!) for Alongside Hope – a remarkable result!

We once again sponsored Saint John area families (most from the west side) at Christmas. Each family received our traditional Christmas basket of groceries plus pajamas for the children. We also provided a gift card to purchase a turkey (or ham etc.) of their choice. This project remains a full parish effort - many thanks to all who helped shop, sort, pack, load and deliver the baskets. As always, we acknowledge that the success of the entire project is anchored by the organizational skills of our church secretary, Lori Maker.

Our Prayer Tree and Prayer Shawl Ministries continue to provide comfort and spiritual support at critical times in our lives. The Prayer Tree Ministry is always in need of new members.

LIFT (our ladies group) remains active and their generous outreach is highlighted in their own report but it is noteworthy that they continue to reach out to our parishioners with their Caring Card ministry and craft projects.

The St. Rose Home & School used our kitchen again this past December to prepare their fifth annual traditional Christmas dinner for all staff and students and we provided 350 candy canes for the event.

Blessings to all for keeping mission and outreach a priority and thank you for giving so generously of our financial resources, time, talents and spiritual support.

Respectfully Submitted,

Terry Ricketts and Susan Jack, Church Wardens

## **Altar Guild**

The membership of the altar guild at years end was 10: Sharon Titus, Susan Dole, Carol Patterson, Bev Doiron, Ann Stone, Joyce Mitchell, Marilyn Galbraith, Lori Maker, Nancy Forbes-Kerrigan, and Sherry Desjardins. We were very saddened to lose one of our members, Patti Vaughan, in late November. She is sorely missed. We welcome Sherry Desjardins to our guild and appreciate her joining us.

We met on October 17, 2025, and were happy to meet Rev. Chris Ketch as our new incumbent.

We gathered on November 29 to dust and polish prior to Advent and Christmas celebrations.

We are looking into the purchase of a new green pulpit fall, it will likely cost close to \$1000.

I would like to express my personal thanks and appreciation for the altar guild members, who are always ready to help each other. Particular thanks from all of us goes to Lori Maker, who makes herself available to every team.

Respectfully submitted,  
Sharon Titus, President

## **Ladies In Fellowship Together ("L.I.F.T")**

The LIFT group continued to meet on the second Thursday of every month at 2:00 pm in the Small Hall. Through this ministry we have been blessed with wonderful friendships and the common desire to help others.

The ladies continue with the caring card ministry, making and sending out cards as a quick hello to those we haven't seen in a while, those who need a little uplift, and those who are enjoying one of life's many celebrations. The ladies also created some wonderful Valentine Cards which were sent to some of our congregants.

In 2025 we donated to the Coverdale Centre for Women and provided Walmart Gift Cards to celebrate the birthdays of the young adults of the Harbor View High Lunch Program. We continued with our annual Bakeless Bake Sale which was once again a great success thanks to your contributions. The money raised from this was transferred to the Harbourview Lunch Program to help with the purchase of lunch supplies.

LIFT created an Easter surprise for the congregation, paper crosses with a special treat.

We had our last meeting before summer break in May 2024. Lift once again supported the spruce up of the gardens and the purchase of annuals.

Upon our return in the fall the ladies created pumpkin fridge magnets from supplies leftover from previous projects. We then moved on to create a special Christmas lantern for the congregation to keep or pass along to others.

As we headed into the Christmas season LIFT sponsored a Christmas reception of cider and cookies after the service of Nine Carols and Lessons.

Lift purchased 350 mini candy canes and labeled these with "Merry Christmas from the Church of the Good Shepherd which were given to St. Rose for their annual student turkey dinner held in December.

Respectfully Submitted,  
Janet Brown  
Treasurer, L.I.F.T.

<b>LIFT Statement</b>		
<b>FISCAL 2025</b>		
<b>Balance forwarded 2024</b>		<b>\$3,240.14</b>
<b>Revenue</b>		
Donations	\$ 350.00	
Bakeless Bake Sale	\$ 855.00	
HST	\$ 50.08	
	<u>\$1,255.08</u>	
<b>Expenses</b>		
Craft Supplies	\$ 188.88	
Birthday Gift Cards - HVHS Lunch	\$1,250.00	
Donation- Coverdale Centre	\$ 200.00	
Goats - Lent program transfer	\$ 300.00	
Flower transfer	\$ 17.24	
Bakeless Bake sale transfer	\$ 855.00	
Garden	\$ 165.37	
Meeting expenses	\$ 28.03	
Candy Canes - St Rose Turkey Dinner	\$ 21.56	
	<u>\$3,026.08</u>	
<b>Balance as at Dec 2025</b>		<b><u>\$1,469.14</u></b>

## **Music Ministry**

In 2025 the Church of the Good Shepherd choir consisted of 6 sopranos, 3 altos and 5 baritones. Praise and thanks are due to all our members for their dedication to this ministry. Faithfulness can only be measured over time, so by that metric it is safe to say that our church choir is peerless. As their leader, I am so thankful for the weekly commitment of their time and talents to the worship of our Good Shepherd, Christ, through music.

Our Service of Nine Lessons and Carols, which was held on December 14 was a highlight of the church year, featuring familiar carols and Christmas hymns as well as beautiful anthems rendered by the choir.

It was a pleasure to have Fr. Keith and Elinor Joyce lend their voices to this effort. Thank you to you both.

Regular practices were held on Wednesday evenings at 7:00 and a time of part study and music reading was held for our baritones on Friday mornings at 9:30, frequently followed by guitar and keyboard practice with Shayne Galbraith. Jeff Maker's internet skills were put to good use in ordering new music when needed. Thank you, Jeff.

My personal thanks to Lori Maker, our church administrator for coordinating the flow of information between choir, priest and myself. You're the best, Lori

Thanks also to Chris Titus for managing the sound board and to Helen Gollings and Bob McCausland for filling in during my absences.

And, as always, we are deeply grateful to Sharon Titus for preparing all our music for practices and services.

Thank you, David Mitchell

## **Tintinnabula Hand Bell Choir**

The Hand Bell Choir meets on Monday evenings from 6:00 to 7:15 pm in the small hall. We have three octaves of Hand Bells and Chimes. Mary Carr has returned to be our Director, for which we are grateful. She has commented that if someone else would like to step up and be the director she would return to playing the bells. So, if there is anyone else out there that would like to direct the Bell Choir please contact me.

We have 8 members including three new members, which we are excited to welcome but we have also lost some members due to a variety of circumstances. Three new members are needed and certainly welcomed.

This Easter 2026 we hope to play in Church. This past December we played during Advent services at St. Paul's United Church in Sussex. A special occasion, indeed, as Director Mary Carr's daughter, Jennifer Brown is the minister there.

We, as a group, were able to sponsor Christmas baskets through the Church as well. Our group is active from September to May, practicing every Monday. Our goal is to play for Church and nursing homes and whoever may ask. We have more invitations at a Church and Nursing home but hope

to get more members first. We enjoy making a joyful noise unto the Lord while we share jokes, laughter, the occasional treat and wonderful fellowship.

The Hand Bell Choir would like to thank the Church for the space to practice and a special thank you to Larry for opening the doors and setting up our practice tables.

Lynn Adams, Tintinnabula Hand Bell Choir

## Cemetery Plot Plan

This is a plot plan for our cemetery which is on the corner of Manawagonish Road and Centennial Drive, across from St. Columba Presbyterian Church. Our cemetery is managed by Cedar-Hill Greenwood Cemetery. We do hire a summer student, with the help of government funding, to mow and trim the cemetery for three months of the summer. Plots are available for purchase.



# Cemetery Report by Cedar Hill-Greenwood Cemetery Company



*Cedar Hill-Greenwood  
Cemetery Company*

1650 Manawagonish Rd.  
Saint John, N.B. E2M 3Y3  
Tel: 506.672.4309  
info@cedarhillcemetery.ca

## Church of the Good Shepherd Cemetery Annual Report 2025

### Burials

Cremation	4
Traditional	1

### Lots Sold

No lots sold in 2025

### Grass Cutting

The Grass Cutting and Trimming was completed before and after the Summer Student's term of employment.

### Family Requests

Any Family requests for lot or monument leveling were completed in a timely maner, and Families were contacted upon completion.

### Installatin of New Fondations & Markers

Foundations	1
Markers	0

### Maintenance

No special maintenance was necessary in 2025.  
Debris was removed on a regular basis.

### Donation

No Donations for 2025

Executive Director  
Thursday, January 29, 2026

[www.chgcemetery.ca](http://www.chgcemetery.ca)

## Parish Statistics

### Statistical Summary

	2025	2024
<b>Population Summary</b>		
Number of Congregations	1	1
Identifiable Givers	118	111
<b>Worship Services Summary</b>		
Holy Eucharists: Inside the Church building	46	44
Holy Eucharists: Outside the Church building	1	7
Daily Offices (Morning Prayer, Evening Prayer, Evensong)	12	4
Seasonal Celebrations (Lessons & Carols etc.)	1	1
Informal / Fresh Expressions Celebration	0	0
Total Worship Services on Sunday	52	52
Total Worship Services on Days Other than Sunday	5	19
Online Services	0	0
<b>Attendance at Worship and Individuals Receiving Sacraments</b>		
Average Sunday Attendance	56	62
Attendance at Easter Worship	96	92
Attendance at Pentecost Worship	87	62
Attendance at Second Sunday in September	50	38
Attendance at Christmas Worship	145	89
Number Who Received Communion by Reserved Sacrament	0	0
Number Baptized	0	1
Number Confirmed	1	3
Number of Marriages at a Parish Church Building	0	0
Number of Marriages at Other than a Parish Church Building	1	0
Number of Funerals/Burials - At parish church/grounds	3	2
Number of Funerals/Burials - At other than parish church/grounds	2	1
<b>Social Action / Community Impact</b>		
Activities our parish has primary responsibility for	1	
Activities our parish is involved in or in partnership with other churches/groups	7	
Activities in the community that our parish supports (volunteering time or items, parish donations)	4	

## Statement of Net Financial Assets

	Dec. 31 2025	Dec. 31 2024
<b>General Funds</b>		
Bank account - General Fund	(\$4,647.96)	(\$2,075.92)
Accounts Receivable	0.00	900.00
HST Receivable	1,034.69	1,176.92
Accounts Payable	0.00	-1,773.44
Deferred Revenue - Rent	0.00	-1,000.00
	<b>-3,613.27</b>	<b>-2,772.44</b>
<b>Restricted Funds</b>		
Bank account - Restricted Fund	42,123.81	39,132.57
HST Receivable	461.49	81.73
	<b>42,585.30</b>	<b>39,214.30</b>
<b>Cemetery Funds</b>		
Perpetual Care Fund	42,984.26	42,349.03
Bank account - Cemetery Fund	2.83	-1,340.47
HST Receivable	2.88	11.15
	<b>42,989.97</b>	<b>41,019.71</b>
<b>Memorial Funds</b>		
Memorial Capital Fund	140,116.21	138,045.53
Memorial Account & Certificates	22,655.69	22,181.83
	<b>162,771.90</b>	<b>160,227.36</b>
<b>Other Restricted Funds</b>		
Dorothy Wilkes	① 3,022.50	1,500.00
Colwell (Music)	7,277.93	7,170.38
Canon LeRoy (Flowers)	565.40	557.05
	<b>10,865.83</b>	<b>9,227.43</b>
<b>Total of Financial Assets</b>	<b>255,599.73</b>	<b>246,916.36</b>

- ① In 2015, \$100,000 was bequeathed to the Parish as the "Dorothy Roberta Wilkes Memorial Fund" and those funds were invested in the Diocesan Consolidated Investment Fund (DCIF). The DCIF balance as of Dec. 31, 2025 is \$103,022.50 representing the initial capital and bonus interest paid in 2024 and 2025. Because the will refers to income only being available for parish operations, the \$100,000 of original capital is not recognized on this statement.

## General Fund: Income and Expense Statement

	<i>Favorable (unfavorable)</i>			
	<i>2025 Actual</i>	<i>2025 Budget</i>	<i>Difference</i>	<i>2024 Actual</i>
<b><u>INCOME</u></b>				
<b>CONTRIBUTION INCOME</b>				
E-Offering	\$72,305.00	\$72,080.00	\$225.00	\$63,320.00
Envelope	57,160.00	70,000.00	-12,840.00	67,705.00
Open	3,990.21	4,000.00	-9.79	4,547.35
Initial Offering	240.00	200.00	40.00	185.00
Easter	1,775.00	2,000.00	-225.00	2,150.00
Lent	0.00	100.00	-100.00	70.00
Thanksgiving	1,215.00	1,500.00	-285.00	1,530.00
Advent	50.00	0.00	50.00	0.00
Christmas	4,430.00	3,500.00	930.00	3,080.00
<i>Subtotal Contribution Income</i>	<u>141,165.21</u>	<u>153,380.00</u>	<u>-12,214.79</u>	<u>142,587.35</u>
<b>OTHER INCOME</b>				
Investment Interest	4,486.44	4,420.00	66.44	4,420.20
Rental Income	25,680.00	26,000.00	-320.00	20,190.00
Miscellaneous	233.12	0.00	233.12	0.00
<i>Subtotal Other Income</i>	<u>30,399.56</u>	<u>30,420.00</u>	<u>-20.44</u>	<u>24,610.20</u>
<b>TOTAL INCOME</b>	<b><u>171,564.77</u></b>	<b><u>183,800.00</u></b>	<b><u>-12,235.23</u></b>	<b><u>167,197.55</u></b>
<b><u>EXPENSES</u></b>				
<b>CHURCH</b>				
<b>CLEANING &amp; MAINTENANCE</b>				
Cleaning & Supplies	\$1,949.12	\$2,500.00	550.88	\$3,104.61
Current Repair	4,312.72	2,500.00	-1,812.72	2,619.26
<i>Subtotal Cleaning &amp; Maintenance</i>	<u>6,261.84</u>	<u>5,000.00</u>	<u>-1,261.84</u>	<u>5,723.87</u>
<b>OFFICE</b>				
Equipment Lease & Service	2,323.22	2,300.00	-23.22	2,259.80
Printing & Stationary	1,689.76	1,500.00	-189.76	1,580.09
Telephone - Church	3,287.29	3,200.00	-87.29	3,208.10
Equipment Purchase	118.94	500.00	381.06	637.14
Postage	102.02	300.00	197.98	213.84
<i>Subtotal Office</i>	<u>7,521.23</u>	<u>7,800.00</u>	<u>278.77</u>	<u>7,898.97</u>
<b>HEAT &amp; UTILITIES</b>				
Natural Gas - Church	19,905.61	15,000.00	-4,905.61	13,644.70
Nat. Gas Billing Error	0.00	0.00	0.00	4,630.80
Hydro - Church	5,108.01	5,000.00	-108.01	4,497.02
Water & Sewage - Church	1,366.93	2,000.00	633.07	2,032.84
Furnace Repair	1,460.97	1,500.00	39.03	5,226.47
<i>Subtotal Heat &amp; Utilities</i>	<u>27,841.52</u>	<u>23,500.00</u>	<u>-4,341.52</u>	<u>30,031.83</u>
<b>OTHER</b>				
Insurance	13,766.50	15,018.00	1,251.50	14,131.04
Bank Charges	491.40	500.00	8.60	682.12
Miscellaneous	809.61	1,000.00	190.39	424.37
WorksakeNB Fees	0.00	0.00	0.00	19.34
<i>Subtotal Other</i>	<u>15,067.51</u>	<u>16,518.00</u>	<u>1,450.49</u>	<u>15,256.87</u>
<b>Subtotal Church</b>	<b><u>56,692.10</u></b>	<b><u>52,818.00</u></b>	<b><u>-3,874.10</u></b>	<b><u>58,911.54</u></b>

	<i>Favorable (unfavorable)</i>			
	<b>2025 Actual</b>	<b>2025 Budget</b>	<b>Difference</b>	<b>2024 Actual</b>
<b>RECTORY</b>				
Hydro - Rectory	502.27	2,000.00	1,497.73	156.96
Telephone - Rectory	0.00	1,200.00	1,200.00	0.00
Water & Sewage - Rectory	1,190.00	1,428.00	238.00	1,428.00
Upkeep - Rectory	40.83	1,000.00	959.17	828.54
<i>Subtotal Rectory</i>	<u>1,733.10</u>	<u>5,628.00</u>	<u>3,894.90</u>	<u>2,413.50</u>
<b>RECTOR</b>				
Rector - Stipend	21,494.25	41,436.52	19,942.27	30,551.42
Rector - Pension&Ben.	3,779.07	9,436.75	5,657.68	2,160.00
Car & Travel	706.17	2,341.56	1,635.39	-500.00
Continuing Education	112.49	450.00	337.51	0.00
Rector's Payroll Taxes	964.40	2,847.14	1,882.74	697.12
Rector Housing	902.44	0.00	-902.44	0.00
<i>Subtotal Rector</i>	<u>27,958.82</u>	<u>56,511.97</u>	<u>28,553.15</u>	<u>32,908.54</u>
<b>ORGANIST</b>				
Organist - Salary	19,815.00 ①	19,815.00	0.00	19,218.96
Organist - Pension&Ben.	1,216.50	1,326.26	109.76	1,383.72
Organist - Payroll Taxes	1,425.84	1,425.84	0.00	1,098.24
Relief Organist	300.00	400.00	100.00	540.00
<i>Subtotal Organist</i>	<u>22,757.34</u>	<u>22,967.10</u>	<u>209.76</u>	<u>22,240.92</u>
<b>SECRETARY</b>				
Secretary - Salary	14,599.00 ①	14,599.00	0.00	14,160.00
Secretary - CPP,EI,WHSCC	995.54	995.54	0.00	681.72
<i>Subtotal Secretary</i>	<u>15,594.54</u>	<u>15,594.54</u>	<u>0.00</u>	<u>14,841.72</u>
<b>SEXTON</b>				
Sexton - Salary	14,838.98 ①	14,838.98	0.00	14,392.96
Sexton - Pension&Ben.	993.24	993.24	0.00	1,036.36
Sexton - CPP,EI,WHSCC	1,020.24	1,020.24	0.00	705.65
<i>Subtotal Sexton</i>	<u>16,852.46</u>	<u>16,852.46</u>	<u>0.00</u>	<u>16,134.97</u>
<b>WORSHIP &amp; PROGRAMS</b>				
Organ & Music	671.87	2,400.00	1,728.13	1,182.50
Worship	3,210.22	2,000.00	-1,210.22	1,848.61
<i>Subtotal Worship &amp; Programs</i>	<u>3,882.09</u>	<u>4,400.00</u>	<u>517.91</u>	<u>3,031.11</u>
<i>Shared Ministry</i>	24,063.00	24,062.98	-0.02	24,737.88
<b>TOTAL EXPENSES</b>	<b><u>169,533.45</u></b>	<b><u>198,835.05</u></b>	<b><u>29,301.60</u></b>	<b><u>175,220.18</u></b>
<b>EXCESS INCOME (EXPENSES)</b>				
<b>BEFORE TRANSFERS</b>	<b>2,031.32</b>	<b>-15,035.05</b> ✓	<b>17,066.37</b>	<b>-8,022.63</b>
<b>Summer Student Transfer</b>	<b>-2,872.00</b> ②	<b>0.00</b>	<b>-2,872.00</b>	<b>0.00</b>
	<b><u>-840.68</u></b>	<b><u>-15,035.05</u></b>	<b><u>14,194.37</u></b>	<b><u>-8,022.63</u></b>

① Salary increases as recommended by the diocese.

② Vestry determined that the amount that the Summer Student's salary exceeded the SEED grant should be a church expense

## Restricted Fund - Income, Expense and Balances

		Balance December 31 2024	Income	Expense	Transfers (to) from Other Funds	Balance December 31 2025
<b>For Worship</b>						
R5	Sunday School	35.10	-	-	-	35.10
R6	Altar Guild	570.80	95.00	(84.04)	-	581.76
RB	Flowers	961.74	1,503.45	(1,416.32)	-	1,048.87
RF	Music	1,275.32	233.04	(741.14)	-	767.22
		<u>2,842.96</u>	<u>1,831.49</u>	<u>(2,241.50)</u>	<u>-</u>	<u>2,432.95</u>
<b>For Outreach and Fellowship</b>						
R1	L.I.F.T.	3,265.36	1,205.00	(1,828.98)	(1,172.24)	1,469.14
R2	Men's Group	20.00	-	-	-	20.00
R3	Rector's Discretionary	2,364.81	205.00	(145.16)	-	2,424.65
R4	Youth	12,160.46	-	(2,595.15)	-	9,565.31
R8	Christmas Baskets	5,031.67	3,858.00	(3,400.74)	-	5,488.93
R9	Shepherd's Cupboard	535.84	440.50	(624.11)	-	352.23
RC	Food Bank	100.00	1,994.75	(2,094.75)	-	-
RD	Hospitality	519.88	285.00	(1,368.64)	517.24	(46.52)
RH	Alongside Hope (PWRDF)	-	4,025.00	(4,325.00)	300.00	-
RM	Theological Student	165.00	288.50	-	-	453.50
RN	Camp Medley	79.25	25.00	-	-	104.25
RQ	HVHS Lunch Program	2,448.73	475.00	(3,174.02)	855.00	604.71
		<u>26,691.00</u>	<u>12,801.75</u>	<u>(19,556.55)</u>	<u>500.00</u>	<u>20,436.20</u>
<b>For Buildings and Future Projects</b>						
R7	Buildings	2,062.16	3,298.80	(6,127.50)	-	(766.54)
RE	Operating Memorial	7,068.18	13,515.00	-	(500.00)	20,083.18
RI	Special Projects	550.00	-	(150.49)	-	399.51
		<u>9,680.34</u>	<u>16,813.80</u>	<u>(6,277.99)</u>	<u>(500.00)</u>	<u>19,716.15</u>
		<u>39,214.30</u>	<u>31,447.04</u>	<u>(28,076.04)</u>	<u>-</u>	<u>42,585.30</u>

Transfers:

<i>From</i>	<i>Destination</i>
Operating Memorial	\$500.00
L.I.F.T.	\$1,172.24
	HVHS Lunchs
	Alongside Hope
	Hospitality
	\$855.00
	\$300.00
	\$17.24

*All transfers were approved by Vestry or the appropriate group:*

## Report of Cemetery Perpetual Care, Memorial Capital Fund and Other Restricted Funds

	Balance December 31 2024	Interest Income	Applied to	Balance December 31 2025
<b>Good Shepherd Cemetery Perpetual Care Fund</b>				
Invested in DCIF*	<u>\$ 42,349.02</u>	<u>\$ 2,011.64</u> ②	<u>\$ (1,376.40)</u> ④	<u>\$ 42,984.26</u>
<b>Memorial Capital Fund</b>				
Invested in				
DCIF	\$ 138,045.53	\$6,557.12 ②	(4,486.44) ④	\$140,116.21
Bank Certificates ③	22,181.83	\$473.86 ③	-	\$22,655.69
<b>Total - per statement of assets</b>	<u><b>160,227.36</b></u>	<u><b>7,030.98</b></u>	<u><b>(4,486.44)</b></u>	<u><b>162,771.90</b></u>
<b>Other restricted funds</b>				
All invested in DCIF				
Dorothy Roberta Wilkes Memorial Trust	101,500.00	\$4,821.30 ②	(\$3,298.80) ④	103,022.50
Colwell Music Fund	\$7,170.38	\$340.59 ②	(\$233.04) ④	7,277.93
Canon LeRoy Memorial Fund	\$557.05	\$26.47 ②	(\$18.12) ④	565.40
	<u>109,227.43</u>	<u>5,188.36</u>	<u>(3,549.96)</u>	<u>110,865.83</u>
Dorothy Roberta Wilkes Memorial Trust ① Accessible to Interest only	(100,000.00) ①			(100,000.00)
<b>Total - per statement of assets</b>	<u><b>9,227.43</b></u>	<u><b>5,188.36</b></u>	<u><b>(3,549.96)</b></u>	<u><b>10,865.83</b></u>

\* DCIF- "Diocese Consolidated Investment Fund"

Notes:

- ① Dorothy Roberta Wilkes Fund - The original bequest was \$100,000 but it is understood that the parish can only access income for its operations.
- ② DCIF Interest rate for 2025: 3.25% and bonus interest of 1.5%
- ③ Interest rates on certificates vary. Kept at Bayview for overdraft protection on current account.
- ④ During 2025 amounts were applied to funds as follows:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
Cemetery Perpetual Care Fund:	Interest payout to Cemetery Fund	\$1,376.40
Memorial Capital Fund:	Interest payout to General Fund	4,486.44
Dorothy Roberta Wilkes Memorial Fund:	Interest payout to Buildings Fund	3,298.80
Colwell Music Fund:	Interest payout to Music Fund	233.04
Canon LeRoy Memorial Fund:	Interest payout to Flower Fund	18.12
		<u>\$9,412.80</u>

## Cemetery Fund

Income statement	2025	2024
<b>Income:</b>		
Government Program	7,351.83	7,187.67
Interest Received	1,376.40 <sup>①</sup>	1,356.00
	8,728.23	8,543.67
<b>Expenses:</b>		
Student Pay	9,714.32	9,682.40
Payroll Taxes (CPP, EI)	510.05	746.00
Gas and Supplies	40.83	998.56
	10,265.20	11,426.96
<b>Excess Expenses Before Transfer</b>	(1,536.97)	(2,883.29)
<b>Summer Student Transfer</b>	2,872.00 <sup>②</sup>	-
<b>Excess Income (Expenses)</b>	1,335.03	(2,883.29)

- ① DCIF Interest rate for 2025: 3.25% which amounted to \$1,376.40. Bonus interest of \$635.24 (1.5%) was also earned and retained in the *Cemetery Perpetual Care Fund*
- ② Vestry determined that the amount that the Summer Student's salary exceeded the SEED grant should be a church expense because of the maintenance and janitorial work completed.

**Church of the Good Shepherd Proposed Budget**

	<i>2026 Budget</i>	<i>2025 Actual</i>	<i>2024 Actual</i>	<i>2023 Actual</i>	<i>2022 Actual</i>	<i>2021 Actual</i>	<i>2020 Actual</i>
<b>INCOME</b>							
E-Offering	\$72,080	\$72,305	\$63,320	\$66,040	\$71,075	\$76,015	\$69,000
Envelope	\$55,000	\$57,160	\$67,705	\$66,899	\$70,029	\$70,303	\$70,581
Open	\$4,000	\$4,223	\$4,547	\$3,831	\$2,629	\$946	\$1,508
Special Offerings	\$6,900	\$7,710	\$7,015	\$8,589	\$6,782	\$16,229	\$20,129
Investment Interest	\$4,420	\$4,486	\$4,420	\$4,420	\$4,483	\$4,505	\$4,800
Rental Income	\$26,000	\$25,680	\$20,190	\$14,100	\$14,478	\$8,030	\$9,109
Federal Wage Subsidy	\$0	\$0	\$0	\$0	\$0	\$1,758	\$16,040
<b>TOTAL INCOME</b>	<b>\$168,400</b>	<b>\$171,564</b>	<b>\$167,197</b>	<b>\$163,879</b>	<b>\$169,476</b>	<b>\$177,786</b>	<b>\$191,168</b>
<b>EXPENSES</b>							
Cleaning & Supplies	\$2,500	\$1,949	\$3,105	\$2,189	\$2,345	\$1,633	\$1,549
Current Repair	\$2,500	\$4,313	\$2,619	\$3,685	\$3,988	\$900	\$2,293
Equipment Lease, Srvce & Purc	\$2,800	\$2,442	\$2,897	\$2,631	\$1,918	\$3,023	\$2,157
Printing, Stationary & Postage	\$1,800	\$1,792	\$1,794	\$1,048	\$886	\$981	\$1,268
Telephone - Church	\$3,200	\$3,287	\$3,208	\$2,806	\$2,347	\$2,313	\$2,407
Fuel - Church	\$20,000	\$19,906	\$13,645	\$11,201	\$36,201	\$17,961	\$14,129
Furnace Repair	\$1,500	\$1,461	\$5,226	\$0	\$2,235	\$1,807	\$120
Hydro - Church	\$5,000	\$5,108	\$4,497	\$4,607	\$4,949	\$4,557	\$4,143
Natural Gas Billing Error			\$4,631				
Water & Sewage - Church	\$2,000	\$1,367	\$2,033	\$1,330	\$1,737	\$1,128	\$726
Insurance	\$15,392	\$13,767	\$14,131	\$13,428	\$12,139	\$11,491	\$10,460
Bank Charges	\$500	\$491	\$682	\$677	\$403	\$558	\$561
Dioc. Pension Bonus	\$0	\$0	\$0	\$0	\$768	\$768	\$704
Miscellaneous	\$1,000	\$810	\$444	\$980	\$619	\$1,318	\$756
<b>Total Church</b>	<b>\$58,192</b>	<b>\$56,693</b>	<b>\$58,911</b>	<b>\$44,583</b>	<b>\$70,535</b>	<b>\$48,436</b>	<b>\$41,273</b>
<b>Rectory Expense</b>	<b>\$3,946</b>	<b>\$1,733</b>	<b>\$2,414</b>	<b>\$2,945</b>	<b>\$9,011</b>	<b>\$8,461</b>	<b>\$9,592</b>
Rector's Stipend, Pens, Ben, 1	\$36,214	\$26,238	\$33,409	\$23,737	\$24,491	\$58,746	\$60,015
Car & Travel	\$2,940	\$706	(\$500)	\$0	\$1,007	\$5,345	\$6,277
Continuing Education	\$450	\$112	\$0	\$0	\$300	\$900	\$750
Housing Costs	\$2,400	\$902	\$0	\$0	\$0	\$0	\$0
<b>Total Rector</b>	<b>\$42,004</b>	<b>\$27,958</b>	<b>\$32,909</b>	<b>\$23,737</b>	<b>\$25,798</b>	<b>\$64,991</b>	<b>\$67,042</b>
Organist - Stipend, Pens, Ben,	\$21,666	\$22,457	\$21,841	\$21,334	\$20,440	\$20,159	\$19,647
Relief Organist	\$400	\$300	\$400	\$2,000	\$400	\$300	\$400
<b>Total Organist</b>	<b>\$22,066</b>	<b>\$22,757</b>	<b>\$22,241</b>	<b>\$23,334</b>	<b>\$20,840</b>	<b>\$20,459</b>	<b>\$20,047</b>
<b>Total Secretary</b>	<b>\$15,910</b>	<b>\$15,595</b>	<b>\$14,842</b>	<b>\$14,676</b>	<b>\$14,154</b>	<b>\$13,821</b>	<b>\$10,055</b>
<b>Total Sexton</b>	<b>\$17,269</b>	<b>\$16,852</b>	<b>\$16,135</b>	<b>\$15,929</b>	<b>\$15,260</b>	<b>\$15,050</b>	<b>\$14,590</b>
Organ & Music	\$1,200	\$672	\$1,183	\$0	\$120	\$0	\$719
Worship	\$2,500	\$3,210	\$1,849	\$1,557	\$4,762	\$2,191	\$5,756
<b>Total Worship &amp; Pgms</b>	<b>\$3,700</b>	<b>\$3,882</b>	<b>\$3,031</b>	<b>\$1,557</b>	<b>\$4,882</b>	<b>\$2,191</b>	<b>\$6,625</b>
<b>Total Shared Ministry</b>	<b>\$23,533</b>	<b>\$24,063</b>	<b>\$24,738</b>	<b>\$25,027</b>	<b>\$26,243</b>	<b>\$27,932</b>	<b>\$29,658</b>
<b>Transfer to Cemetery</b>	<b>\$2,500</b>	<b>\$2,872</b>	<b>\$24,738</b>	<b>\$25,027</b>	<b>\$26,243</b>	<b>\$27,932</b>	<b>\$29,658</b>
<b>TOTAL EXPENSES</b>	<b>\$189,120</b>	<b>\$172,405</b>	<b>\$175,220</b>	<b>\$151,787</b>	<b>\$186,723</b>	<b>\$201,342</b>	<b>\$198,882</b>
<b>EXCESS INCOME/EXPENSES</b>	<b>(\$20,720)</b>	<b>(\$841)</b>	<b>(\$8,023)</b>	<b>\$12,091</b>	<b>(\$17,247)</b>	<b>(\$23,556)</b>	<b>(\$7,715)</b>

# Reviewer's Report

## Review of Financial Information

To: The Corporation of the Anglican Parish of Lancaster (the Parish)

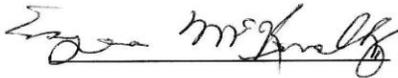
Re: Fiscal Year ending December 31, 2025

We the undersigned, having been duly appointed, have reviewed the financial accounts of the Parish and the following Financial Information included in its 2025 Annual Report:

- Statement of Net Financial assets
- General Fund: Income and Expense Statement,
- Restricted Fund – Income, Expenses and Balances,
- Cemetery Fund,
- Report of Cemetery Perpetual Care, Memorial Capital Fund and Other Restricted Funds

As a result of our review, we report that the financial records of the Parish are properly represented in the above listed financial information and reflects the financial transactions of the Parish during the year ended December 31, 2025. As well, the Statement of Net Financial Assets state the financial position of the Parish as at December 31, 2025.

Respectfully Submitted,

 Reviewer

Eugene McKenelley

 Reviewer

Ken Lewell

February 10, 2026